



Data Service Center

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CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 1

Heat Seal Machine & Accessories – RFP #2-21-02 **RED CLAY CONSOLIDATED SCHOOL DISTRICT**

Date of Addendum: November 19, 2020

OPENING DATE: December 9, 2020 at 2:00 PM

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFQ is being issued to answer the following submitted questions:

1. Can you provide estimate monthly usage?
60,000 trays per month (estimation)
2. Will the school or school's using the machine require set up and training?
Yes
3. Should we include freight in the price of the machine?
Yes
4. Do you have any further forms we need, for example for the references, company profile, sales contact info... Or any forms for the following required information

Required Submittals

Aside from the proposal forms and information regarding the evaluation criteria, the following information and/or items must be submitted with the bid:

1. Company Profile
2. Information regarding the sales person(s) and customer service person(s) responsible for the successful servicing of this contract.
3. Reference List, with telephone numbers and dates of service.
4. Capacity to deliver; provide warehousing and description of delivery methods, including notification of delivery.
5. Available ordering methods.
6. Product specification sheets & pricing

No we don't - only the last proposal page. Everything else can be submitted on a template/format of your liking.